

Academic Year 2025 Application Guidelines

Comprehensive Selection (SAT/ACT Method and IB Method)

Department of Biological Sciences
Faculty of Science

Schedule

Application period	September 2 (Mon) – 4 (Wed), 2024
Announcement of the First-stage screening results	September 20 (Fri), 2024
Second-stage selection	October 18 (Fri), 2024
Announcement of successful applicants	November 1 (Fri), 2024

Read the Guidance page on the internet application system carefully before making an application.
Pay close attention to the application period and procedures.



TOKYO METROPOLITAN UNIVERSITY

東京都立大学

June 2024

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Admission Policies of the Faculty of Science, Tokyo Metropolitan University

The Faculty of Science aims to develop researchers and engineers who are full of creativity and ambition, are capable of discovering the structure of the natural world, and are willing to take on new challenges actively for the future of humanity. Therefore, the Faculty of Science seeks individuals with the following qualities:

1. Individuals who have basic academic skills to receive a bachelor's degree education based on the educational goals set in each department of the Faculty of Science and will continuously aim high and spare no effort in their study and research
2. Individuals who are full of intellectual curiosity, are willing to challenge the unknown, have abundant creativity, and can advance toward their study and research with great individuality
3. Individuals who possess the theoretical capability of recognition, have a deep interest in the present and future situations of nature and human society from a global standpoint and are eager to contribute to finding and resolving their issues

Admission Policies of the Department of Biological Sciences

Biological science is the study of giving light to life mechanisms and considering the relationships between organisms and their environment and evolution. The Department of Biological Sciences welcomes the following students to develop study and research of biology and biological sciences together with us:

1. Individuals who like living organisms and are enthusiastic about experiments, observations, and research
2. Individuals who aim to acquire abilities in research, planning, and implementation through the study of biological sciences
3. Individuals who wish to improve their English ability to perform internationally

I. Number of Students to be Admitted

- SAT/ACT Method --- 2
- IB Method --- 2

[Note 1] The length of study is four years.

[Note 2] No one may be selected depending on the selection results.

[Note 3] Students can graduate from the University by taking only the courses conducted in English.

II. Qualification for Application

<SAT/ACT Method>

Applicants must fall under one of the following 1. (a) – (e) and both 2. and 3.

1.

- (a) Applicants who have graduated (or are expected to graduate in March 2025) from a senior high school located in Japan
- (b) Applicants who have completed (or are expected to complete by March 2025) a course of study at an overseas Japanese school officially accredited or designated by the Minister of Education, Culture, Sports, Science and Technology of Japan as providing courses comparable to or equivalent to high school education
- (c) Applicants who have completed (or are expected to complete by March 2025) a course of study at a foreign school located in Japan that is accredited under the educational system of the given foreign country as providing courses comparable to high school education and is designated by the Minister of Education, Culture, Sports, Science and Technology of Japan (limited to those who have completed a 12-year course of study of the given foreign country)
- (d) Applicants who have completed (or are expected to complete by March 2025) a 12-year course of study established by an educational institution whose activities are accredited by the international accreditation organization (WASC, ACSI, CIS, NEASC, or Cognia) designated by the Minister of Education, Culture, Sports, Science and Technology of Japan. This applies only to those who have Japanese nationality, Japanese permanent residency, or equivalent status if such school education was/is being provided overseas.
- (e) Applicants with Japanese nationality, permanent residency in Japan, or the equivalent status who have completed (are expected to complete by March 2025) a 12-year course of study in school education overseas

2. Applicants who have taken an SAT Reasoning Test or ACT (+ Optional Writing Test) administered after April 1, 2023

3. Applicants who have taken a TOEFL iBT or IELTS Academic Module test administered after April 1, 2023

[Note] Scores from any tests taken at home are not accepted.

<IB Method>

Applicants must be those who have obtained (or are expected to obtain by March 31, 2025) the International Baccalaureate Diploma awarded by the International Baccalaureate Organization. Mathematics and two subjects from chemistry, biology, and physics must be included in the six subject groups. (Any level is acceptable.) This method is available only to those with Japanese nationality, Japanese permanent residency, or equivalent status if the Diploma was obtained or will be obtained overseas.

III. Application Procedures

An application must be conducted through the designated internet application system. Contact the Admission Division, Administrative Affairs Department of TMU if you have a problem applying due to faulty internet connections.

< Steps for internet application >

All steps must be completed according to the following order by the end of the application period.

- (1) Register for “My Page,” upload your face photo data, and enter application information.
- (2) Pay the examination fee.
- (3) Print the Application Form and send it by post with other application documents, including a Certificate of Graduation. (The form can be printed out after the examination fee payment is completed.)

The internet application process is incomplete when you enter the application information and pay the examination fee. Send the necessary application documents by registered express mail, etc., in time for the application deadline.

Please visit the Guidance page at <https://www.guide.52school.com/guidance/net-tmu-en/> to learn detailed application procedures.

1. Application period

September 2 (Mon) – 4 (Wed), 2024 at 8:00 pm JST (Due NLT September 4 at 8:00 pm)

“My Page” registration and examination fee payment on the internet application system will become available on August 13 (Tue), 2024, at 9:00 am JST.

Due to the short application period, documents can be mailed before September 2 (Mon). Any postal delay due to traffic conditions will not be considered. Send the application documents in time for the deadline.

Send to:

Admission Division, Administrative Affairs Department of TMU
Tokyo Metropolitan University
1-1 Minami-Osawa, Hachioji-shi, Tokyo, Japan 192-0397

2. Application documents

Print the required forms on white A4 vertical papers from the University’s website and the internet application system.

<SAT/ACT Method>

	Documents and certificates	Remarks
1	Application Form	After entering the required information, print out your Application Form from “My Page” on the internet application system.
2	Essay Form	Print out the Essay Form from the University’s website. Reasons for applying, aspirations after enrollment, etc. must be written by the applicant in their own handwriting, clearly and thickly in English.

3	<p>Certificate of Graduation and Academic Transcript</p> <p>[Note] The original hard copy must be submitted unless otherwise specified.</p>	<p>Submit certificates to prove your application qualification (see page 1 of these Guidelines) and your academic performance according to the following.</p> <p>[Applicants who fall under Qualification 1. (a) – (d)]</p> <ul style="list-style-type: none"> · One Certificate of Graduation (Completion) / Certificate of Expected Graduation (Completion) from the last school attending/attended · One <u>School Report</u>* from the last school attending/attended <p>[Notes]</p> <ul style="list-style-type: none"> · * <u>The School Report</u> must be in a sealed envelope from the principal at the school currently attending or attended. · Academic Transcript is accepted as a substitute for the School Report when falling under 1. (b) – (d). <p>[Applicants who fall under Qualification 1. (e)]</p> <ul style="list-style-type: none"> · One Certificate of Completion / Certificate of Expected Completion from the last school attending/attended · One Academic Transcript from the last school attending/attended <p>Students from international schools must submit a document certifying that the school follows the official school curriculum in the given home country or is accredited by the international evaluation organization (WASC, ACSI, CIS, NEASC, or Cognia).</p>
4	<p>Japanese or English translation of the Certificate of Graduation</p>	<p>The Certificate of Graduation (Completion)/ Certificate of Expected Graduation (Completion) written in a language other than Japanese or English <u>must be submitted with a Japanese or an English translation</u>. The translation by the applicant is acceptable. <u>Make sure to include the following information in the translation.</u></p> <ul style="list-style-type: none"> · Name and contact information (telephone number) of the translator
5	<p>Japanese or English translation of the Academic Transcript</p>	<p>The Academic Transcript / School Report written in a language other than Japanese or English <u>must be submitted with a Japanese or an English translation</u>. The translation by the applicant is acceptable. <u>Please include the following information in the translation.</u></p> <ul style="list-style-type: none"> · Name and contact information (telephone number) of the translator · Subject full names (if abbreviated) · Full marks for each subject · The grading system (grading scales, clarification of assessment standards, etc.)
6	<p>SAT Reasoning Test or ACT (+Optional Writing Test) Official Scores Report</p>	<p>Request your SAT Reasoning Test or ACT (+Optional Writing Test) official scores report to be delivered to the University by the end of the application period. (Refer to page 7 of these Guidelines for details.)</p>

7	TOEFL iBT or IELTS Official Score Report	<p>Request your TOEFL iBT Official Score Report or IELTS (Academic module) Test Report Form to be delivered to the University by the end of the application period. (Refer to page 7 of these Guidelines for details.)</p> <p>If you submit the TOEFL iBT score, also submit a supporting document that you have submitted a request for sending your official scores report to the University, such as a printout of the request completion email.</p>
8	<p>Document certifying the applicant's Japanese nationality or</p> <p>Document certifying the applicant's permanent residency status in Japan</p>	<p>[Applicants who fall under Qualification 1. (d) and have completed (or are expected to complete) a course of study overseas and those who fall under Qualification 1. (e)]</p> <p>(1) <u>Those who have Japanese nationality</u> Submit either one passport photocopy (the pages of status items) or one original Certificate of Family Register Description 戸籍記載事項証明書 issued by the municipal mayor (which includes the applicant's name and birth date and the householder's name and relationship to the applicant). The passport must be valid at the time of application. A photocopy of the Certificate is not acceptable.</p> <p>(2) <u>Those who have permanent residency status in Japan or the equivalent status</u> Submit either one Residence Card photocopy (both sides) or one original Certificate of Resident Registration 住民票の写し issued by the municipal mayor (which includes the applicant's nationality, visa status, and visa expiration date). The Residence Card must be valid at the time of application. A photocopy of the Certificate is not acceptable.</p>

<IB Method>

	Documents and certificates	Remarks
1	Application Form	After entering the required information, print out your Application Form from the internet application system.
2	Essay Form	<p>Print out the Essay Form from the University's website.</p> <p>Reasons for applying, aspirations after enrollment, etc. must be written by the applicant in their own handwriting, clearly and thickly in English.</p>
3	<p>International Baccalaureate Diploma Programme Certificate and</p> <p>Transcript of Grades</p>	<p>Submit one photocopy of the International Baccalaureate Diploma/ Diplôme du Baccalauréat de l'Enseignement du Second Degré. Also, request one official copy of your Transcript of Grades to be delivered to the University by the end of the application period. (Refer to page 7 of these Guidelines.)</p> <p>If it is difficult to submit these two documents by the end of the application period, submit one copy of each of the following documents 1 through 3. Note that documents 1 and 2 must be issued by the principal or diploma program coordinator of the school currently attending /attended. Print Form 1 (document 3) from the University's</p>

		<p>website and complete the applicant and school write-in fields.</p> <ol style="list-style-type: none"> 1. Certificate of Prospective Acquisition of International Baccalaureate Diploma (arbitrary format) 2. IB Predicted Grades or IB Anticipated Grades 3. Written Acknowledgement Regarding the International Baccalaureate Transcript of Grades (Form 1) <p>In this case, submit (1) an original <u>Transcript of Grades</u> by <u>January 24 (Fri), 2025</u>. If unable to do so, submit (2) a <u>Certificate of Grades of IB Final Examinations in Six Subjects</u> (arbitrary format) issued by the principal or diploma program coordinator of the school currently attending/attended by <u>January 24 (Fri), 2025</u>. The final selection will be based on (1) or (2) submitted to the University by the above deadline. No further selection will be made if there are any changes to (1) or (2) after January 24 (Fri), 2025.</p> <p>When the University does not receive (1) or (2) by the deadline or an applicant applying as a prospective International Baccalaureate diploma holder fails to obtain the diploma by <u>March 31 (Mon), 2025</u>, the admission shall be revoked. The admission may also be revoked when an applicant applying as a prospective International Baccalaureate diploma holder receives lower scores and grades than predicted at the time of application.</p>
4	<p>Document certifying the applicant's Japanese nationality or Document certifying the applicant's permanent residency status in Japan</p>	<p>[Applicants who have obtained (or are expected to obtain) the International Baccalaureate Diploma overseas only]</p> <ol style="list-style-type: none"> (1) <u>Those who have Japanese nationality</u> Submit either one passport photocopy (the pages of status items) or one original Certificate of Family Register Description 戸籍記載事項証明書 issued by the municipal mayor (which includes the applicant's name and birth date and the householder's name and relationship to the applicant). The passport must be valid at the time of application. A photocopy of the Certificate is not acceptable. (2) <u>Those who have permanent residency status in Japan or the equivalent status</u> Submit either one Residence Card photocopy (both sides) or one original Certificate of Resident Registration 住民票の写し issued by the municipal mayor (which includes the applicant's nationality, visa status, and visa expiration date). The Residence Card must be valid at the time of application. A photocopy of the Certificate is not acceptable.

3. Important notes for application

- (1) Any documents arriving after the application period will not be accepted under any circumstances. Send the application documents well in advance to meet the deadline. (Direct application to the University is not acceptable.)
- (2) Application documents must be sent in a self-prepared envelope (24×33.2 cm, A4 size) affixed with a color-printed mailing label using a tracking service, such as registered express mail (from Japan) or EMS (Express Mail Service) (from overseas). If the mailing label is printed in black and white, trace the letters and lines of “Registered” and “Express” with a red pen.
- (3) Sending an application from Japan via parcel delivery service, motorcycle courier, etc. is not acceptable.
- (4) If there are any flaws in the application documents, the Admission Division, Administrative Affairs Department of TMU will contact the relevant applicants by phone or email. (In principle, those living outside Japan will be contacted by email.) Incomplete application documents will not be accepted unless corrected and resubmitted within the application period.
- (5) Applicants for the Comprehensive Selection of the Japanese national/public universities (with or without the Common Test for University Admission) are eligible to apply concurrently for the General Entrance Examinations of this University (the first and second rounds of examination).
- (6) Successful applicants from the School Recommendation-based Admission and the Comprehensive Selection of the Japanese national/public universities are eligible to proceed to admission procedures to one university/department only.
- (7) An application by the same individual to another Comprehensive Selection that the University holds in the same application schedule is not permitted.
- (8) The Recipient Number will be shown on “My Page” upon receipt of the application documents, no later than September 10 (Tue), 2024. This number will be used to announce the first-stage screening results. If your number is not displayed on “My Page,” contact the Admission Division, Administrative Affairs Department of TMU on September 11 (Wed).
- (9) Submitted documents will not be returned under any circumstances.
- (10) If fraud is found in the application documents, certificates, etc., admission will be rescinded even after enrollment.
- (11) Request your official scores, such as TOEFL iBT Official Score Report, IELTS Test Report Form, SAT Reasoning Test Scores, ACT (+Optional Writing Test) Scores, and International Baccalaureate Transcript of Grades, well in advance to be sent to the University, considering the time required for mailing. For the TOEFL iBT scores, the Test Date Score is only valid, not My Best Score.
- (12) If you have a physical disability that you would like help with during examinations and school attendance, contact the Admission Division, Administrative Affairs Department of TMU. Please see “IX Contacts” for the contact details. After the consultation, submit a Request Application Form by July 5 (Fri), 2024 at 5:00 pm JST. Please note that the University may be unable to respond to a request made after the deadline. An early consultation is encouraged as it may take some time to respond to your request in some cases.

【 Sending Test Scores from External Testing Organizations 】

The following test scores must be sent to Tokyo Metropolitan University directly from the testing organizations.

- SAT Reasoning Test or ACT (+Optional Writing Test) Official Scores Report
- TOEFL iBT Official Score Report
- IELTS Test Report Form (Academic module)
- International Baccalaureate Transcript of Grades

[University's mailing address]

Department: Admission Division, Administrative Affairs Department of TMU
University name: Tokyo Metropolitan University
Address: 1-1 Minami-Osawa, Hachioji-shi, Tokyo, Japan 192-0397

[Designated Institution (DI) codes for TMU]

- SAT Reasoning Test --- 6920
- ACT (+Optional Writing Test) --- 7774
- TOEFL --- 7169

Select TMU as a college to be sent scores upon registration or request to send your scores in the way designated by the testing organization.

Delivery may take three to four weeks at most for the IELTS Test Report Form and seven to eight weeks for the rest after placing a request. Have plenty of time for the procedures to ensure that your test scores reach the University by the end of the application period. For details, please contact the testing organizations.

IV. Payment for Examination Fee

- (1) Payment can be made via credit card (domestic/international), convenience store (Japan only), or Pay-easy (bank ATM or internet banking) (Japan only). (Business hours vary depending on the financial institution where you make the payment.) For details, please refer to the Guidance page of the internet application system.
- (2) Payment must be completed by September 4 (Wed), 2024 at 8:00 pm JST. Even if the payment is completed by then, the application will not be accepted unless the required application documents arrive at the University by 8:00 pm JST on that day.
- (3) The following fees shall be applied for application.
 - Examination fee: 17,000 Japanese yen
 - Service charge: 700 Japanese yen
- (4) The examination fee will not be refunded for whatever reason after the application is processed. Make the payment only after careful consideration of the application.
- (5) Applicants may be exempted from paying the entrance examination fee if they or those chiefly responsible for their school expenses were affected by natural disasters designated by the University. For details, see the last page of these Guidelines or the University's website at <https://www.tmu.ac.jp/entrance/faculty/outline/15374.html> (Japanese site).
(Academic Year 2025 Undergraduate Entrance Examination)
- (6) A refund for the entrance examination fee can be claimed if you paid the fee but did not apply or made a

double payment by mistake. (A refund to a foreign bank account is not available.) For details, see the University's website at https://www.tmu.ac.jp/campuslife_career/expenses.html (Japanese site) or contact the Fund Management Section, Accounting Division, General Affairs Department (see "IX Contacts" in these Guidelines).

V. Selection Process

There are two stages in the selection process.

The maximum number of successful applicants from the first stage is approximately 10.

1. The first-stage selection

Selection is conducted based on the following documents.

<SAT/ACT Method>

- SAT Reasoning Test or ACT (+Optional Writing Test) score
- TOEFL iBT or IELTS (Academic module) score
- Essay Form

<IB Method>

- International Baccalaureate final examination score (including prospected score)
- Essay Form (Statement of Purpose)

2. Announcement of successful applicants from the first-stage selection

Date: September 20 (Fri) 2024 at 2:00 pm JST

How: Successful applicants from the first selection stage will be announced on the University's website at <https://www.tmu.ac.jp/>. (Recipient numbers of successful applicants will be posted on the list.)

An Examination Card for the second-stage selection will be shown on "My Page" of the successful applicants, which shall be replaced with a Successful Notification. Those who proceed to the second stage must read the Examination Guidelines on the University's website.

Information on the partial refund of the entrance examination fee (13,000 Japanese yen) will be shown on "My Page" of the unsuccessful and unqualified applicants, which shall be replaced with an Unsuccessful /Unqualified Notification. (A refund to a foreign bank account is not available.) Please note that it may take up to one hour from the announcement before the notification is shown on "My Page." If you cannot confirm it on September 20 (Fri), 2024, contact the Admission Division, Administrative Affairs Department of TMU.

3. The second-stage selection

An individual interview examination (oral examination included) in English or Japanese will be conducted as follows. Please see the Examination Guidelines for meeting time and location.

Date: October 18 (Fri), 2024 [A substitute examination-day*: October 19 (Sat) or 20 (Sun), 2024]

* The substitute examination-day is set as above in case the interview examination cannot be held on the selected date due to unforeseen circumstances, such as earthquakes and power outages.

Place: Minami-Osawa Campus, Tokyo Metropolitan University

[Important notes for taking the examination]

- (1) Print out the Examination Card from “My Page” and bring it to the examination.
- (2) Read the Examination Guidelines carefully beforehand.

4. **Decision of final successful applicants**

The final successful applicants will be decided comprehensively based on the results of the first and second selection stages and the high school transcript. However, no one may be selected depending on the selection results.

VI. **Announcement of Final Successful Applicants**

1. **Announcement**

Date: November 1 (Fri) 2024 at 2:00 pm JST

How: The Examinee’s numbers of successful applicants will be posted on the University’s website at <https://www.tmu.ac.jp/> for seven days, starting from the announcement.

2. **Letter of Acceptance**

A Letter of Acceptance will be shown on “My Page” of the final successful applicants. Please note that it may take up to one hour from the announcement before the notification is shown on “My Page.” If you cannot confirm it on November 1 (Fri), 2024, contact the Admission Division, Administrative Affairs Department of TMU on November 5 (Tue).

3. **Important notes**

- (1) Any result inquiries by telephone, email, post, etc. are unacceptable.
- (2) The University does not offer a result notification in a way other than that mentioned above; if anyone calls you to stop off campus on the examination day, they have nothing to do with the University.

VII. **Admission Procedures After Passing the Examination**

1. **Admission procedures**

Successful applicants must complete the enrollment procedures via the "Admission Procedures" button on your My Page after 6:00 PM on Monday, December 16..

Details of the documents to be submitted will be provided on the Academic Affairs Division’s website at <https://kyomu.jim.tmu.ac.jp/tetsuduki.html> (Japanese site) in mid-December. Please see “IX Contacts” for the contact details.

Admission procedure period:

January 22 (Wed) – 23 (Thu), 2025 (Documents are due NLT January 23.)

(Scheduled to be mid-February 2025 for International Baccalaureate Diploma candidates)

2. **Admission and tuition fees**

(1) **Admission fee**

- Residents of Tokyo: 141,000 Japanese yen (tentative amount)
- Others: 282,000 Japanese yen (tentative amount)

[Notes]

- Should the admission fee be revised, the revised price shall apply.
- To be eligible for the Tokyo resident classification, an applicant or their spouse/relative of the first degree must have resided in Tokyo continuously for over one year before enrollment (from April 1, 2024 to April 1, 2025). Eligibility must be certified by the municipality on the University's designated form "Certificate of Items Stated in Resident Register 住民票記載事項証明書."

(2) **Tuition fee**

Annual amount: 520,800 Japanese yen (tentative amount)

[Notes]

- Should the tuition fee be revised, the revised price shall apply.
- The tuition fee should be paid by ma account transfer semiannually. Half of the annual tuition fee is charged from the bank account on the designated date in May and October, respectively.

For full details on the admission and tuition fee payment, please see the University's website at https://www.tmu.ac.jp/campuslife_career/expenses.html (Japanese site).

There is a tuition reduction/exemption system for students. Whether or not it will be available in the 2025 academic year will be notified on the website of the Student Affairs Division, Administrative Affairs Department of TMU at <https://gs.tmu.ac.jp/exemption/> (Japanese site) in mid-January. Please see "IX Contacts" for the contact details.

3. **Pre-enrollment education**

Pre-enrollment education will be offered to those enrolling in the University. Details will be provided later.

4. **Important notes on post-acceptance and post-enrollment procedures**

- (1) Those who have passed this selection and completed admission procedures will not be eligible to pass the General Entrance Examination of this University or other Japanese national/public universities (except the public universities conducting the examination in their own schedule. The same applies to the following).
- (2) Those who have passed this selection and wish to decline admission must submit a Letter of Decline before the admission procedure period starts; otherwise, they will not be eligible to pass the General Entrance Examination of this University or other Japanese national/public universities if they take it.
- (3) This selection is for April 2025 enrollment. Enrollment time cannot be changed.
- (4) In principle, a person residing in Japan must be registered as a guarantor for the admission procedures. However, if you wish to register a person living other than in Japan, the "contact person in Japan" must be separately appointed in case of an emergency. If you do not have one, please contact the Admission Division, Administrative Affairs Department of TMU.
- (5) Those who have not completed admission procedures by the designated date will lose the rights of the successful applicants.
- (6) No admission fee shall be returned once the admission procedures are completed.
- (7) After completing all required admission procedures, a Notice of Admission Procedure Completion will be shown on "My Page."

- (8) If those who have completed admission procedures fail to graduate from high school, etc., their admission to this University shall not be permitted.
- (9) Those enrolled through this selection may be restricted from changing their affiliation (department/faculty).

VIII. Handling of Personal Information

Tokyo Metropolitan University handles personal information strictly in accordance with laws and regulations. Please confirm the privacy policy on the Guidance page of the internet application system at <https://www.guide.52school.com/guidance/net-tmu-en/> before making an application.

IX. Contacts

Office hours: 9:00 am - 5:00 pm (break 12:30 pm - 1:30 pm) (excluding weekends and national holidays)

Inquiry details	Relevant section	Telephone number and email address
<ul style="list-style-type: none"> ● Application ● Selection ● Matters concerning accommodations for disabilities 	Admission Division, Administrative Affairs Department of TMU	042-677-1111 (Rep) Ext.: 2238 admission-tokubetsu●jnj.tmu.ac.jp
<ul style="list-style-type: none"> ● Admission procedures 	Academic Affairs Division, Administrative Affairs Department of TMU	042-677-1111 (Rep) Ext.: 2224 kyomu●jnj.tmu.ac.jp
<ul style="list-style-type: none"> ● Admission and tuition fee reduction/exemption ● Students' dormitory 	Student Welfare Section, Student Affairs Division, Administrative Affairs Department of TMU	042-677-2373 (Direct) genmen-bunnou●jnj.tmu.ac.jp (Tuition fees exemption) gakuseiryoutantou●jnj.tmu.ac.jp (Dormitory)
<ul style="list-style-type: none"> ● Examination fee refund 	Fund Management Section, Accounting Division, General Affairs Department	042-677-1111 (Rep) Ext.: 1046

Please change “●” to “@” to send an email.

【 Examination Fee Exemption for the Natural Disaster Victims 】

Applicants affected by the following natural disasters will be exempted from the entrance examination fee.

1. Targeted natural disasters

(1) Great East Japan Earthquake (2) 2020 July Heavy Rain (3) 2024 Noto Peninsula Earthquake

2. Eligible persons

- (1) An applicant or a person chiefly responsible for the applicant's school expenses, who was living in one of the areas designated under the Disaster Relief Act* on the date of the disaster, and who falls under one of the following conditions
 - a. A Disaster Victim Certificate can be acquired.
 - b. The person chiefly responsible for the applicant's school expenses is dead or missing.
[Note] *Areas designated under the Disaster Relief Act exclude the municipalities in Tokyo, where the Disaster Relief Act applies to those having difficulty returning home.
- (2) An applicant or a person chiefly responsible for the applicant's school expenses, whose registered residential area as of March 11, 2011 was designated as a difficult-to-return zone, restricted residence area, zone in preparation for the lifting of the evacuation order, or deliberate evacuation area due to the accident at the Fukushima No. 1 Nuclear Power Plant

3. Application method

(1) Application deadline:

By the end of the application period for the entrance examination to which an applicant tends to apply

(2) How to apply:

Submit the following documents mentioned in (3) with the application documents. **Please refrain from paying the examination fee.**

(3) Required documents:

- Application Form for Examination Fee Exemption (prescribed form by the University)
- One of the following certificates (A photocopy is acceptable.)

For those falling under (1) a. in "2. Eligible persons"	Disaster Victim Certificate
For those falling under (1) b. in "2. Eligible persons"	A document certifying the loss or missing of the person chiefly responsible for the applicant's school expenses
For those falling under (2) in "2. Eligible persons"	A document certifying that the registered residential area as of March 11, 2011 was designated as a difficult-to-return zone, restricted residence area, zone in preparation for the lifting of the evacuation order, or deliberate evacuation area

Please obtain the prescribed application form on the University's website at <https://www.tmu.ac.jp/entrance/faculty/outline/15374.html> (Japanese site).

[Contact]

Admission Division, Administrative Affairs Department of TMU
Tel: 042-677-1111 (Rep) Ext: 2206, 2212, 2238
E-mail: admission-tokubetsu@jmj.tmu.ac.jp