

Academic Year 2023 Application Guidelines

Special Selection

(Entrance Examination for International Students)

(Selection Based on a Nationwide University Entrance Examination Score)

Department of Biological Sciences Faculty of Science

Information in these Application Guidelines is subject to change due to the influence of the Novel Coronavirus and the international situation. Student recruitment for this selection may be suspended if an emergency declaration is issued. Please confirm the latest admission information on the University's website regularly.

Read the Guidance page on the internet application website carefully before making an application.
Pay close attention to the application period and procedure.

Schedule

| | |
|---|----------------------------------|
| Application period | August 18 (Thu) – 25 (Thu), 2022 |
| Announcement of the first-stage screening results | September 15 (Thu), 2022 |
| Second-stage of selection | October 21 (Fri), 2022 |
| Announcement of successful applicants | November 1 (Tue), 2022 |



TOKYO METROPOLITAN UNIVERSITY

東京都立大学

旧首都大学東京

June 2022

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Admissions Policies of Faculty of Science, Tokyo Metropolitan University

The faculty of Science aims to develop researchers and engineers who are full of creativity and ambition, are capable of discovering the structure of the natural world, and are willing to take on new challenges actively for the future of humanity. Therefore, the Faculty of Science seeks individuals with the following qualities:

1. Individuals who have basic academic skills to receive a bachelor's degree education based on the educational goals set in each department of the Faculty of Science and will continuously aim high and spare no effort in their study and research
2. Individuals who are full of intellectual curiosity, are willing to challenge the unknown, have abundant creativity, and can advance toward their study and research with great individuality
3. Individuals who possess the theoretical capability of recognition, have a deep interest in the present and future situations of nature and human society from a global standpoint, and are eager to contribute to finding and resolving their issues

Admission Policies of the Department of Biological Sciences

Biological Science is the study of giving light to life mechanisms and considering the relationships between organisms and their environment and evolution. Department of Biological Sciences welcomes the following students to develop study and research of biology and biological sciences together with us:

1. Individuals who like living organisms and are enthusiastic about experiments, observations, and research
2. Individuals who aim to acquire the abilities of research, planning, and implementation through the study of biological sciences
3. Individuals who wish to improve their English ability to perform internationally

I. Number of students to be admitted

Department of Biological Sciences, Faculty of Science --- 2

[Note 1] The length of study is four years.

[Note 2] No one may be selected depending on the selection results.

[Note 3] Students can graduate from the University by taking only the classes conducted in English.

II. Qualification for application

Foreign national applicants who fall under one of the following 1. and one of the following 2. and meet the requirement of 3.

1.

- (a) Applicants who have completed 12 years of formal school education overseas or will have completed it by March 31, 2023 **[Note 1]**
- (b) Applicants equivalent to (a) above **[Note 2]**
- (c) Applicants who have completed 12 years of school education overseas at an educational institution accredited by an International Accreditation Organization (WASC, CIS, ACSI) or will have completed it by March 31, 2023 **[Note 1]**
- (d) Applicants who have obtained in a foreign country either the “International Baccalaureate Diploma” (from the International Baccalaureate Organization, a corporate body funded in conformity with the Swiss Civil Code), the “Abitur Certificate” (recognized by each state in Germany as a university admission qualification), the “Baccalauréat diploma” (university admission qualification in France), or at least 3 A-Level subjects or 2 A-Level plus 2 AS-Level subjects (4 subjects in total) in the “General Certificate of Education Advanced Level” (a university admission qualification in the United Kingdom of Great Britain and Northern Ireland) or will have obtained one by March 31, 2023
- (e) Applicants who are recognized by this University as having acquired the academic ability equivalent to (a) – (d) above and will have reached the age of 18 by March 31, 2023

2.

- (a) Applicants who took an SAT Reasoning Test or ACT (+ Optional Writing Test) administered after April 1, 2021
- (b) Applicants who have obtained or will obtain the International Baccalaureate Diploma with six subjects, including Mathematics and two subjects from Biology, Chemistry, and Physics (any level is acceptable.)
- (c) Applicants who took a university entrance qualification examination or nationwide university entrance examination in a country other than Japan and can submit the transcript and an official explanation document on the examination
Those under (c) above must contact the Admission Division, Administrative Affairs Department of TMU before applying.

3. Applicants who took a TOEFL iBT (Test of English as a Foreign Language) or IELTS (International English Language Testing System) Academic Module administered after April 1, 2021

[Note 1]

For the applicants who have attended junior and senior high schools or a secondary school in Japan (*1), the total duration of attendance at such school must not exceed three years, and the 12th year of school education must be completed at a school overseas (*2).

- *1: It includes schools located overseas that provide school education in accordance with the Japanese School Education Act.
- *2: “School overseas” refers to the one located overseas and provides school education in accordance with the formal education system of the given country or the one accredited by an International Accreditation Organization.

[Note 2]

“Applicants equivalent to (a)” refers to the ones that fall under one of the following:

- (a) Applicants who passed a national certification examination in a foreign country that is officially approved as an assessment of academic ability equivalent to the completion of 12 years of formal school education in the given country (or one corresponding to it) and will have reached the age of 18 by March 31, 2023
- (b) Applicants who have completed courses corresponding to secondary school education in a foreign country where its formal school education is less than 12 years (including those who have passed a national certification examination officially approved as an assessment of academic ability equivalent to the former or passed one corresponding to it), and have completed a Japanese university preparatory course at a school designated by the Japanese Minister of Education, Culture, Sports, Science, and Technology or will have completed it by March 31, 2023
- (c) Applicants who have completed courses corresponding to secondary school education in a foreign country that is separately designated by the Japanese Minister of Education, Culture, Sports, Science and Technology (limited to those who are deemed to have completed 11 or more years of school education under the educational system of the given country and meet the requirements set by the Japanese Minister of Education, Culture, Sports, Science and Technology) or will have completed it by March 31, 2023

[Notes on qualification approval/ confirmation]

- (1) Applicants who fall under qualification 1. (e) must undergo application qualification screening in advance. Please contact the Admission Division, Administrative Affairs Department of TMU no later than July 8 (Fri) 2022, at 5:00 pm JST.
- (2) There are some cases where applications from international school graduates are not accepted or it takes more time for the University to confirm their application qualifications. Please contact the Admission Division, Administrative Affairs Department of TMU ahead of time.

III. Application procedure

An application must be conducted through the internet application system. Please contact the Admission Division, Administrative Affairs Department of TMU if you have a problem applying due to faulty internet connections.

< Steps for internet application >

All steps must be completed according to the following order by the end of the application period.

- (1) Register for “My Page,” upload your face photo data, and enter application information.
- (2) Pay the examination fee.
- (3) Print out the application form and others, and send them by post with other application documents, including a Certificate of Graduation.

(Forms can be printed out after completing the examination fee payment.)

The internet application is NOT yet completed when an applicant enters the application information and pays the examination fee. Please send the necessary application documents by registered express mail (from Japan) or EMS (from overseas) in time for the application deadline.

Please visit the following website at <https://www.guide.52school.com/guidance/net-tmu-en/> (English site) for the internet application method.

1. Application period

August 18 (Thu) – 25 (Thu) 2022, at 8:00 pm JST (Documents must arrive by August 25.)

“My Page” registration and examination fee payment on the internet application system will become available on July 28 (Thu), 2022 at 9:00 am JST. Due to the short application period, application documents can be sent by mail before the date above. Any postal delay due to traffic conditions will not be considered. Please send the application documents in time for the deadline.

Send to:

Admission Division, Administrative Affairs Department of TMU
Tokyo Metropolitan University
1-1 Minami-Osawa, Hachioji-shi, Tokyo, Japan 192-0397

2. Application documents

Print out required forms on the University’s website or the internet application system on white A4 paper.

| | Documents and certificates | Remarks |
|---|---|--|
| 1 | Application Form | After entering the required information, print out your Application Form from “My Page” on the internet application system. |
| 2 | Essay Form | Print out an Essay Form from the University’s website. Write your motivation for applying and aspirations after enrollment in English clearly by hand. |
| 3 | Certificate of Graduation/ Expected Graduation, etc. and Academic Transcript, etc. [Note] The original copy must be submitted unless otherwise specified. | Required documents differ depending on the applicant’s application qualifications. Please confirm your qualifications on pages 1-2 of these Guidelines and submit relevant proof of your qualification from (1) to (7) below. Note that the Academic Transcript should include academic records for the last 3 years out of 12 years of school education. (1) Those who apply under II. Qualification 1. (a) · One Certificate of Graduation, etc. and one Academic Transcript, etc. from the secondary school |

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| | <p>(2) Those who apply under II. Qualification 1. (b), Note 2 (a)</p> <ul style="list-style-type: none"> · One Transcript of a national certification examination <p>(3) Those who apply under II. Qualification 1. (b), Note 2 (b)</p> <ul style="list-style-type: none"> · One Certificate of Graduation and one Academic Transcript from both the secondary school and the university preparatory course <p>(4) Those who apply under II. Qualification 1 (b), Note 2 (c)</p> <ul style="list-style-type: none"> · One Certificate of Graduation and one Academic Transcript from “a course corresponding to secondary school education” <p>(5) Those who apply under II. Qualification 1. (c)</p> <ul style="list-style-type: none"> · One Certificate of Completion and one Academic Transcript from an educational institution attended <p>[Note for those from an international school] Submit a document certifying that the school qualifies as a formal school curriculum of their home country or is accredited by an international evaluation organization (WASC, ACSI, CIS).</p> <p>(6) Those who apply under II. Qualification 1. (d)</p> <ol style="list-style-type: none"> i. International Baccalaureate Diploma (Baccalauréat diploma) holder <ul style="list-style-type: none"> · One photocopy of the International Baccalaureate Diploma (Diplôme du Baccalauréat de l'Enseignement du Second Degré) · One Transcript of Results (By referring to page 8 of these Guidelines, request the Transcript of Results to arrive at the University in time for the application deadline.) <p>[Note] If you can't submit these documents by the end of the application period, see “6 (2): Transcript of Results of International Baccalaureate Diploma.”</p> ii. Abitur certificate holders <ul style="list-style-type: none"> · One photocopy of the Zeugnis der Allgemeinen Hochschulreife (Certificate of General Qualification for University Entrance) and one Transcript iii. GCE Advanced Level holders <ul style="list-style-type: none"> · One Certificate of the Results of GCE (at least 3 A-Level subjects or 2 A-Level plus 2 AS-Level subjects <4 subjects in total>). <p>(7) Those who apply under II. Qualification 1. (e)</p> <ul style="list-style-type: none"> · A certificate, etc. specified by the University |
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| 4 | Japanese or English translation of Certificate of Graduation, etc. | <p>A Certificate of Graduation written in a language other than Japanese or English <u>must attach its Japanese or English translation.</u> (Translation may be done by the applicant.)</p> <p><u>In the translation, please include:</u></p> <ul style="list-style-type: none"> · Name and the contact information (telephone number) of the translator |
| 5 | Japanese or English translation of Academic Transcript, etc. | <p>An Academic Transcript written in a language other than Japanese or English <u>must attach its Japanese or English translation.</u> (Translation may be done by the applicant.)</p> <p><u>Please include the following information in the translation.</u></p> <ul style="list-style-type: none"> · Name and contact information (telephone number) of the translator. · Subject full names (if abbreviated) · Full marks for each subject · The grading system (grading scales and the clarification of assessment standards, etc.) |
| 6 | <p>(1) Official Scores Report of SAT Reasoning Test or ACT (+Optional Writing Test)</p> <p>(2) Transcript of Results of International Baccalaureate Diploma</p> | <p>(1) For those who apply under II. Qualification 2. (a)</p> <p>By referring to page 8 of these Guidelines, request an Official Score Report of SAT Reasoning Test or ACT (+Optional Writing Test) to arrive at the University in time for the application deadline.</p> <p>(2) For those who apply under II. Qualification 2. (b)</p> <p>By referring to page 8 of these Guidelines, request a Transcript of Results to arrive at the University in time for the application deadline.</p> <p>[Note]</p> <p>If you can't submit a photocopy of the International Baccalaureate Diploma and the Transcript of Results by the end of the application period, submit a "Certificate of Prospective Acquisition of International Baccalaureate Diploma" (arbitrary format) and "IB Predicted Grades" or "Anticipated Grades" issued by the principal or diploma programme coordinator of the school attending/ attended.</p> <p>In this case, a) the original Transcript of Results must be submitted by <u>January 27 (Fri), 2023</u>. If unable to do so, send b) "Certificate of Grades of IB Final Examinations in 6 Subjects" (arbitrary format) issued by the principal or diploma programme coordinator of the school attending/ attended by <u>January 27 (Fri), 2023</u>.</p> <p>If the document a) or b) is not received by the deadline, or if an applicant applying as a prospective IB diploma holder fails to obtain the diploma by March 31 (Fri), 2023, the admission shall be revoked. The admission may also be revoked when an applicant applying as a</p> |

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| | (3) Transcript, etc. of the university entrance qualification examination, nationwide university entrance examination, etc. | prospective IB diploma holder receives lower IB scores and grades than those predicted at the time of application. (3) For those who apply under II. Qualification 2. (c) Submit one Transcript and one official explanation document on the examination. If the document is not available, present an URL of the examination's official website. [Note] For the Transcript and documents written in a language other than Japanese or English, <u>attach its Japanese or English translation. (Translation may be done by the applicant.)</u> Please include the translator's name and contact information (telephone number) in the translation. |
| 7 | Official Scores Report of TOEFL iBT or IELTS | An Official Score Report of TOEFL iBT or an IELTS Test (Academic module) Report Form must arrive at the University from the testing organization before the end of the application period. (Refer to page 8 of these Guidelines for details.) [Note] If you submit TOEFL iBT scores, submit a document certifying that you have requested an official copy of your scores to be sent to TMU (e.g., a printout of the request completion email or screenshot). |
| 8 | Document to prove foreign nationality status | (1) Applicants who have the status of residence in Japan Submit either a Residence Card photocopy (both sides) or an <u>original</u> "Certificate of Resident Registration 住民票の写し" (including the applicant's nationality, visa status, and visa expiration date) issued by the municipal mayor. The Residence Card must be valid at the time of application. A photocopy of the Certificate is not acceptable. (2) Others Submit a passport photocopy (the pages on which your name, nationality, and face photo appear). The passport must be valid at the time of application. |

3. Important notes for application

- (1) Any documents that arrived after the application period will not be accepted under any circumstances. Please send the application documents well in advance to meet the deadline. (Direct application to the University is not acceptable.)
- (2) Application documents must be sent in a self-prepared envelope (24×33.2 cm, A4 size) affixed with a color printed mailing label using a tracking service such as registered

express mail (from Japan) or EMS (Express Mail Service) (from overseas). If the mailing label is printed in black and white, trace the letters and lines of “Registered” and “Express” with a red pen.

- (3) Sending an application from Japan via parcel delivery service, motorcycle courier, etc. is not acceptable.
- (4) If there are any flaws in the application documents, the Admission Division, Administrative Affairs Department of TMU will contact you by phone or email. (In principle, applicants living outside Japan will be contacted by email.) Incomplete application documents will not be accepted unless corrected and re-submitted within the application period.
- (5) Any documents submitted will not be returned under any circumstances.
- (6) The Recipient Number will be shown on the “My Page” upon receipt of the application documents, no later than September 2 (Fri) 2022. This number will be used for the announcement of the first-stage screening result. If your number is not displayed on your “My Page,” please contact the Admission Division, Administrative Affairs Department of TMU on or before September 5 (Mon).
- (7) If you are found to be unqualified after your application has been received, you shall be treated as an unqualified applicant.
- (8) If any fraud is found in the application documents, certificates, etc., admission will be rescinded even after the enrollment.
- (9) If any support is necessary to obtain a student visa, to change your residence status to “student”, or to extend the “period of stay in Japan” for the enrollment in this University, submit a “Student Visa Support Request Form” together with other application documents.
- (10) For any individual consideration related to physical disability at the time of examinations or during school attendance, contact the Admission Division, Administrative Affairs Department of TMU. After the consultation, a form required for consideration (Request Application Form) must be submitted no later than July 8 (Fri) 2022 at 5:00 pm JST. Please note that the university may not be able to respond to a request made after the deadline. An early consultation is encouraged as it may take some time to respond to a request in some cases.
- (11) Request official scores (TOEFL iBT Official Score Report, IELTS Test Report Form, SAT Reasoning Test Scores, ACT <+Optional Writing Test> Scores, IB Transcript of Results) to be sent directly to the University well in advance, considering the time required for mailing. For the TOEFL iBT scores, the Test Date Score is only valid, not My Best Score.

【 Sending test scores from the external testing organizations 】

Following test scores must be sent to Tokyo Metropolitan University directly from the testing organization.

- Official Scores Report of SAT Reasoning Test or ACT (+Optional Writing Test)
- TOEFL iBT Official Score Report
- IELTS Test Report Form (Academic module)
- International Baccalaureate Transcript of Results

[University's mailing address]

Department: Admission Division, Administrative Affairs Department of TMU

University name: Tokyo Metropolitan University

Address: 1-1 Minami-Osawa, Hachioji-shi, Tokyo, Japan 192-0397

[Designated Institution (DI) codes for TMU]

- SAT Reasoning Test --- 6920
- ACT (+Optional Writing Test) --- 7774
- TOEFL --- 7169

Please select TMU as a college to be sent scores upon registration, or request to send scores after the test in the way designated by the testing organization.

Delivery may take up to 3 – 4 weeks for IELTS Test Report Form and 7 – 8 weeks for the rest after placing a request. Please have plenty of time for the procedure so that your test scores will reach the University by the end of the application period. For details, please contact the testing organizations.

IV. Payment for examination fee

- (1) Payment can be made in Japan in the following ways: credit card, convenience store, Pay-easy ATM, and Internet Banking. (Business hours vary depending on the financial institution through which you make the payment.) For the payment made outside Japan, a credit card is acceptable. For details, please refer to the internet application website.
- (2) Payment must be completed by August 25 (Thu), 2022. Even if the payment is completed by then, the application will not be accepted unless the required application documents arrive at the University by 8:00 pm JST on that day.
- (3) The following fees shall be applied for application.
 - **Examination fee:** 17,000 Japanese yen
 - **Service charge:** 700 Japanese yen
- (4) The examination fee will not be returned after the application is processed. Please make the payment after due consideration of the application.
- (5) For examination fee exemption for natural disaster victims, please see the last page of these Guidelines or the University's website at <https://www.tmu.ac.jp/entrance/faculty/outline/15374.html> (Japanese site).
(Academic Year 2023 Undergraduate Entrance Examination)

- (6) A refund for the entrance examination fee can be claimed if the fee was paid but application documents were not submitted or if it was wire-transferred twice by mistake. Please see the University's website at https://www.tmu.ac.jp/campuslife_career/expenses.html (Japanese site) or contact the Admission Division, Administrative Affairs Department of TMU for details. (See "IX Contacts" in these Guidelines.)

V. Selection process

1. Selection method for the first stage of selection

The first stage of selection is conducted based on the following documents.

The number of successful applicants from the first stage is a maximum of 10.

- (1) a. Scores of SAT Reasoning Test or ACT (+ Optional Writing Test)
- b. Scores of International Baccalaureate final examination
- c. Scores of a university entrance qualification examination or nationwide university entrance examination, etc.
- (2) TOEFL iBT or IELTS scores
- (3) Essay Form

2. Announcement of successful applicants from the first stage of selection

Date: September 15 (Thu), 2022 at 2:00 pm JST

How: Successful applicants from the first stage of selection will be announced on the University's website at <https://www.tmu.ac.jp/>.

(Recipient numbers of successful applicants will be posted on the list.)

The "Examination Card" for the second stage of selection will be shown on the "My Page" of successful applicants, which shall be replaced with the Successful Notification. Those who proceed to the second stage of selection must read the "Examination Guidelines" posted on the University's website.

Unsuccessful and unqualified applicants will receive information on the partial refund of the entrance examination fee (13,000 Japanese yen) on the "My Page," which shall be replaced with the Unsuccessful or Unqualified Notification.

Please note that it may take one hour from the announcement time before the notification is shown on the "My page." If you can't confirm it on September 15 (Thu), please contact the Admission Division, Administrative Affairs Department of TMU.

3. The second stage of selection

An individual interview examination (oral examination included) in English will be conducted as below.

Date: October 21 (Fri), 2022

[Substitute examination-day*: October 22 (Sat) or 23 (sun)]

* Substitute examination day is set as above if the interview examination cannot be held on the selected date due to unforeseen circumstances.

Place: Minami-Osawa Campus, Tokyo Metropolitan University

[Important points for the interview examination]

- (1) Print out your “Exam Admission Card” on the “My Page” and bring it to the examination.
- (2) Read carefully “Examination Guidelines” in advance.
- (3) The University will not be liable for any travel arrangements for the interview examination conducted at the Minami-Osawa Campus of Tokyo Metropolitan University.

4. Decision of final successful applicants

Final successful applicants will be selected based on the results of the first and second stages of selection and the transcript of the high school, etc. in a comprehensive manner. However, no one may be selected depending on the selection results.

VI. Announcement of final successful applicants

1. Announcement

Date: November 1 (Tue) 2022 at 2:00 pm JST

How: A list of successful applicants will be posted on the University’s website at <https://www.tmu.ac.jp/> for seven days only, starting from the time of announcement.

2. Letter of Acceptance

A Letter of Acceptance will be sent to the final successful applicants by post to the address provided in the application form. If you do not receive it by November 10 (Thu), contact the Admission Division, Administrative Affairs Department of TMU no later than November 11 (Fri).

3. Important notes

- (1) Any result inquiries by telephone, email, post, etc. are not acceptable.
- (2) The University does not offer a result notification in a way other than that mentioned above. The university has nothing to do with anyone who attempts to call in outside the campus on the examination day.

VII. Admission procedures after passing the examination

1. Admission procedure

Final successful applicants must complete the admission procedure by following the “Admission Guidance” to be sent out in mid-December. Required submission documents are instructed in the information booklet.

Admission procedure period:

January 25 (Wed) – 26 (Thu), 2023 (Documents must arrive by January 26.)

(Scheduled to be mid-February for IB Diploma candidates)

2. Admission and tuition fees

(1) Admission fee

- Resident of Tokyo: 141,000 Japanese yen (tentative amount)
- Others: 282,000 Japanese yen (tentative amount)

[Notes]

- Should the fee be revised in the future, the revised price shall apply.
- To be eligible for the resident classification, an applicant or their spouse/relative of the first degree must have resided in Tokyo continuously for over one year before the enrollment date (from April 1, 2022, to April 1, 2023). The decision on granting the eligibility requires the applicant's "Certificate of Items Stated in Resident Register 住民票記載事項証明書" (if the applicant is a Tokyo resident) or the "Certificate of Items Stated in Resident Register 住民票記載事項証明書" and "Extract of Family Register 戸籍抄本" of the applicant's spouse or relative living in Tokyo.

(2) Tuition fee

Annual amount: 520,800 Japanese yen (tentative amount)

[Notes]

- Should the tuition fee be revised while attending the University, the revised price shall apply.
- The tuition fee should be paid by bank account transfer semiannually. Half of the annual tuition fee is charged from the bank account on the designated date in May and October, respectively.

For full details on the admission and tuition fees payment, please see the University's website at https://www.tmu.ac.jp/campuslife_career/expenses.html (Japanese site).

A tuition fee reduction/exemption system is available to students. Information for the 2023 Academic Year will be released on the website of the Student Affairs Division, Administrative Affairs Department of TMU at <https://gs.tmu.ac.jp/exemption/> (Japanese site) in mid-December. Please see "IX Contacts" in these Guidelines for the contact details.

3. Important notes on post-acceptance and post-enrollment procedures

- (1) Those who fail to submit admission documents within the specified period will be treated that they have declined admission to this University.
- (2) No admission fee will be returned once the admission procedure is completed.
- (3) After completing all required admission procedures, a "Notice of Admission Procedure Completion" will be shown on the "My Page."
- (4) In principle, a person residing in Japan must be registered as the guarantor for the admission procedure. However, if you wish to register a person living other than in Japan, the "contact person in Japan" must be separately appointed in case of an emergency. If you do not have one, please contact the Admission Division, Administrative Affairs Department of TMU.
- (5) Those enrolled through this selection may be restricted from changing their affiliation (department/ faculty).

VIII. Handling of personal information

Tokyo Metropolitan University handles personal information strictly in accordance with laws and regulations. Please confirm the privacy policy on the internet application system at <https://www.guide.52school.com/guidance/net-tmu-en/> (English site) before making an application.

IX. Contacts

Office hours:

9:00 am - 5:00 pm (break 12:30 pm - 1:30 pm) (excluding weekends and national holidays)

| Inquiry details | Relevant section | Telephone number and email address |
|---|--|--|
| <ul style="list-style-type: none"> • Application • Selection | Admission Division, Administrative Affairs Department of TMU | 042-677-1111 (Rep) Ext: 2238 admission-tokubetsu●jmj.tmu.ac.jp |
| <ul style="list-style-type: none"> • Admission procedure | Academic Affairs Division, Administrative Affairs Department of TMU | 042-677-1111 (Rep) Ext: 2224 kyomu●jmj.tmu.ac.jp |
| <ul style="list-style-type: none"> • Admission and tuition fees reduction and exemption • Students' dormitory | Student Welfare Section, Student Affairs Division, Administrative Affairs Department of TMU | 042-677-2373 (Direct) genmen-bunnou●jmj.tmu.ac.jp (Tuition free exemption) gakuseiryoutantou●jmj.tmu.ac.jp (Dormitory) |
| <ul style="list-style-type: none"> • Examination fee refund | Fund Management Section, Accounting Division, General Affairs Department | 042-677-1111 (Rep) Ext: 1046 |

Please change “●” to “@” to send an email.

【 Examination fee exemption for the natural disaster victims 】

Applicants affected by the following natural disasters will be exempted from the entrance examination fee.

1. Targeted natural disasters

- (1) Great East Japan Earthquake (2) 2016 Kumamoto Earthquake
- (3) 2017 Northern Kyushu Torrential Rain (4) 2018 July Heavy Rain
- (5) 2018 Hokkaido Eastern Iburi Earthquake (6) 2019 August Heavy Rain from the storm front
- (7) 2019 Typhoon No. 15 (8) 2019 Typhoon No. 19 (9) 2020 July Heavy Rain

2. Eligible persons

- (1) An applicant or a person chiefly bearing their school expenses after enrollment, who was living in one of the “areas designated under the Disaster Relief Act” as of the day of the disaster and falls under one of the following conditions
 - a. A Disaster Victim Certificate can be acquired.
 - b. The person mainly bearing the applicant’s school expenses died or has been missing.
[Note] “Areas designated under the Disaster Relief Act” exclude the municipalities in Tokyo, where the Disaster Relief Act applies to those having difficulty returning home.
- (2) An applicant or a person chiefly bearing their school expenses after enrollment, whose residence area registered as of March 11, 2011 has been designated as either a difficult-to-return zone, restricted residence area, zone in preparation for the lifting of the evacuation order, or deliberate evacuation area due to the accident at the Fukushima No. 1 Nuclear Power Plant

3. Application method

Submit the following and required application documents by the end of the specified application period. Please refrain from paying the examination fee.

- (1) Application Form for Examination Fee Exemption (prescribed form by the University)
- (2) One of the following certificates (A photocopy is acceptable.)
 - Disaster Victim Certificate (For those applied to (1) a. in “2. Eligible persons”)
 - A document certifying the loss or missing of the person mainly bearing the applicant’s school expenses (For those applied to (1) b. in “2. Eligible persons”)
 - A document certifying that the residence area registered as of March 11, 2011 has been designated as either a difficult-to-return zone, restricted residence area, zone in preparation for the lifting of the evacuation order, or deliberate evacuation area (For those applied to (2) in “2. Eligible persons”)

Please obtain the prescribed application form on the University’s website (<https://www.tmu.ac.jp/>).